



21 August 2017

2017-2018 Discretionary Grants: Call for Applications - Artisans

The Services Sector Education and Training Authority (Services SETA) hereby invites suitable employers, stakeholders and interested parties to apply for discretionary grant funding for Apprenticeships leading to Trade Tests and Assessment and Trade Test in any sector. These grants are intended to meet the sector needs set out in the Sector Skills Plan (SSP), Strategic Plan and the priorities set out in the National Skills Development Strategy (NSDSIII)¹.

The allocation of funds is intended for programmes and projects that improve the supply of qualified and competent people with practical occupational trades. Furthermore, it is also intended for programmes that include practical and theoretical components that are meaningful for the development of the individual and achieve substantial progress towards a qualification and ultimately occupation. Finally, the allocation of funds is intended to provide external mentoring support and training for business owners and learners in progressing skills needs.

2017-2018 Discretionary Grant Specifications

The Services SETA is looking for credible organisations/institutions to partner with in delivering the following skills development interventions²:

LP03 Artisans: Apprenticeships leading to Trade Tests

LP04 Assessment and Trade Test

Who can apply?

The Services SETA is a public institution and is therefore obliged to avail business and skills development training opportunities to all South Africans who meet its requirements. All stakeholders and role-players with the requisite capacity and good standing legally may therefore apply for Services SETA funded interventions.

Given the special nature of skills development broadly and with regard to SETAs specifically, the Services SETA's discretionary funding is applicable, in the main, to:

- Services SETA levy paying companies
- Non-levy paying companies in the services sector
- Services SETA accredited training providers
- Non-Government Organisations and Non-Profit Organisations
- Community-Based Organisations
- Public Institutions, including public Technical Vocational Education and Training (TVET) Colleges and Higher Education and Training (HET) Institutions
- Trade Unions associated with the Services SETA and/or in the Services sector

¹NSDS III Seven (7) Key Developmental and Transformation Imperatives

² Refer to Annexure 1, which is appended to this call for applications, for definitions and budgets for each learning intervention.



- Joint venture partnerships and consortiums from small Skills Development Providers in the Services sector will be given preference

Note:

- Stakeholders who applied during any previous Discretionary Grant Allocation windows are welcome to apply during this new window of funding whether their previous applications were successful or not.
- Stakeholders who have applied for funding in another Services SETA discretionary grant call for applications that is running concurrently to this one may still apply. Applications must be submitted for each call for applications.

Budget guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. This is necessitated by the varying prices that are charged across the industry for the same qualifications. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

Projects or activities not eligible for funding

The Services SETA will not fund:

- Projects that have already commenced prior to the approval of the application
- Set-up costs, e.g. start-up costs
- Capital expenditure, e.g. building costs, equipment such as computers, etc.
- Existing operating expenses of funded entities e.g. salaries of current employees undergoing training
- Organisational policy development
- Interventions that result only in “awareness” for participants
- Learners who are already engaged in other funded interventions

Application process

- The application window will open on 21 August 2017 at 8:00 am and will close on 19 September 2017 at 4:00 pm.
- To register and access the online application form please visit <http://sseta17.grantsportal.org>
- Applications submitted via email or in hard copy will not be accepted
- No late or draft applications will be considered
- The deadline will not be extended
- The Services SETA provincial offices are available to help with information and facilities for the lodging of applications



Mandatory compliance documents

In order to be considered for this Discretionary Grant, the following mandatory supporting documents must be completed and submitted together with the application. Failure to do so may lead to immediate disqualification.

- Valid Tax Clearance or Exemption Certificate
- Company Registration Documents
- Declaration of Interest (Form 1a)
- Declaration of Authorised Person (Form 1b)
- Declaration of Employee Consultation (Form 1c), where necessary
- Confirmation of reading Services SETA Discretionary Grant policy (Form 1d)

A checklist indicating the complete list of documents to be submitted by applicants can be accessed on the following website <http://sseta17.grantsportal.org>

Note:

Allocation of Discretionary Grant funding is at the sole discretion of the Services SETA. Applications undergo evaluation according to a set of criteria including, but not limited to:

- Capacity to deliver the programme/s applied for
- Programmes that meet the transformational imperatives of South Africa



Annexure 1

2017-2018 Discretionary Grant Specification Details of Each Intervention on Offer

The Services SETA invites applicants to partner in delivering SETA registered trades across two Learning Interventions. There are two distinct Learning Interventions in this call for applications, with each intervention targeting SETA registered trades. Applications for Intervention(s) have to be completed on one application form which is available on the Service SETA website. Only one application per applicant will be permitted.

1. LP 03: Artisans: Apprenticeships leading to Trade Tests

Artisan: A person certified as competent, via a trade test, to undertake a listed trade in accordance with relevant legislation.

Apprenticeship: A learning programme towards the achievement of a listed trade, which includes a trade test post the apprenticeship in respect of that trade. It covers theory, practical and structured workplace learning (on the job training).

Application for this intervention is open to all eligible applicants applying for any SETA registered trade.

Budget cost per learner: R50 000¹

For learners who have already been found competent in a Learnership NQF level 2 or above, or who qualify for the second or third year apprenticeship. First year learners who wish to do an apprenticeship must first undergo a Learnership.

¹*Please use unit costs specified in the preparation of your budget. A minimum of R2 500 should be allocated to the learner as a stipend, per month. Your proposed budget should clearly indicate the amount you are proposing as the stipend for each learner. A budget guideline document and template have been provided to assist applicants.*

2. LP04: Assessment and Trade Test

Assessment: This is a legislated process used to identify, gather and interpret information against the required competencies in a qualification or part qualification in order to make a judgment about a learner's achievement.

Trade Test: This is a final external practical and summative assessment undertaken by candidates who meet the requirements included in an occupational qualification for a listed trade that is administered by an accredited trade test centre. The trade certificate is issued by the QCTO.

Applications for this intervention are open to all eligible applicants applying for any SETA registered trade.

Budget cost per learner: R4 500¹

¹*Please use unit costs specified in the preparation of your budget. A budget guideline document and template have been provided to assist applicants.*



Qualifications

Learning Intervention	Qualification name	OFO code
LP03: Apprenticeship and trade test	Electrical Line Mechanic: Overhead Lines	91781
	Plumber	91782
	Electrician	91761
	Melter	91877
	Electroplater	91783
	Moulder	91785
	Toolmaker	91796
	Engineering Patternmaker	93623
	Boilermaker	93626
	Bricklayer	93627
	Lubrication Equipment Mechanic	94877
	Sheetfed Lithography Technician	96363
	Armiture Winder	94019
	Panel Beater	96364
	Instrument Mechanician	94701
	Goldsmith	94039
	Fitter and Turner	94020
	Hairdresser	97226
	Metal Mechanist (Automotive Mechinist)	96398
	Transportation Electrician (Automotive Electrician)	97388
	Motorcycle Mechanic	97591
	Millwright	97585
	Diesel Mechanic	97592
	Glazier	94023
	Metal Machinist	93625
	Automotive Motor Mechanic	97990
	Diesel Fitter	98822
	Heavy Equipment Mechanic	97582
	Small Engine Mechanic	98813
	Foundational Learning Competence	88895
	Tax Professional	93624
	Tax Technician	94098
Purchasing Officer	91788	
Supply & Distribution Manager	93544	



Learning Intervention	Qualification name	OFO code
	Retail Store Manager	91789
	Organisational Risk Practitioner	94222
	Organisational Risk Manager	97387
	Insurance Agent: Insurance Underwriter	91784
	Compliance Officer	91671
	Professional Executive Officer	93603
	Financial Markets Practitioner	93603
	Mining Technician: Mine Ventilation Observer	94572
	Mining Technician: Strata Control Practitioner Underground Hard Rock	94038
	Mining Technician: Strata Control Observer Un- derground Hard Rock	96464
	Mining Technician: Mining Sampler Hard Rock	94870
	Mining Technician: Mining Surveyor	94876
	Emergency Service & Rescue Official: Mines Rescue Services Worker	94042
	Mining Technician Strata Control Practitioner (Coal)	94878
	Mining Technician (Mine Ventilator Officer)	98932
	Mining Technician (Mine Planning Practitioner)	98929
	Driller (Exploration Driller)	98823
	Driller (Driectional Driller)	98908
	Hot Water System Installer: Heat Pump Installer	94620
	Hot Water System Installer: Solar Water Installer	94619
	Occupational Trainer	97154
	Library Assistant	94598
	Career Development Information Officer	96372
	Community Development Worker	97708
	Community Development Practitioner	97691
	Early Childhood Development Practitioner	97590
	Office Administrator: Public Service Administrator	91994
	Airline Ground Crew	93791
	Railway Signal Operator: Functional Yard Operator	93794
	Transport Clerk: Transport Coordinator	94025
	Port Manager	94026
	Bus Driver	94202
	Taxi Driver	94024
	Truck Driver	93793
	Freight Handler	96396
	Road Transport Manager	96371
	Clearing & Forwarding Agent	96368



Learning Intervention	Qualification name	OFO code
	Train Driver	97391
	Social Auxilliary Worker	98890
	Health Promotion Officer: Community Health Worker	94597
	Electrical Substation Operations Technician: Power System Controller	96462
	Master Toolmaker (Plastic or Rubber or Glass Master Toolmaker)	98888
	Master Toolmaker (Metal Forming Die Master Toolmaker)	98827
	Master Toolmaker (Casting and Die-casting mouldmaker Master Toolmaker)	98920
	Master Toolmaker (Purpose Built Machine Master Toolmaker)	98889
	Master Toolmaker (Specialised Tooling Machinist Master Toolmaker)	98891
	Chemist: Surface Coatings Technologist	96367
	Footwear Closing Production Machine Operator	96374
	Footwear Cutting Machine Operator	96369
	Sewing Machine Operator	97238
	Fossil Power Plant Process Controller	97384
	Hydro Power Plant Process Cotroller	97224
	Nuclear Power Plant Process Controller	97225
	Nurseryperson: Nursery Supervisor	93622
	Miller	97204
	Sugar Processing Controller	97590
	Sugar Processing Machine Operator	98912
	Landscape Gardener (Landscaping Supervisor)	98892
	Nurseryperson (Garden Centre Supervisor)	98925
	Survey Interviewer	97232
	Traffic Officer	97639
	Deck Hand (Able Seaman)	93792