



REGISTERED TRADE UNION REG NO. LR 2/6/2/1499
AFFILIATED TO FEDUSA

HEAD OFFICE:
PO BOX: 565, FLORIDA 1710, SOUTH AFRICA
42 GOLDMAN STREET, FLORIDA 1709, SOUTH AFRICA
TEL: 011 472 3600 FAX: 011 674 4057
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11 December 2020

Dear All

Please distribute this vacancy to all interested and qualifying members

VACANCY: IT & Network Leader

DIVISION: IT Department

CENTRE: Head Office - Florida

SALARY GROUP: CM

KEY PERFORMANCE AREAS & REQUIREMENTS:

- NQF 6 or equivalent qualification in IT;
- Associated courses and qualifications, including a degree in IT will be advantageous;
- Traceable working experience of at least 3 years in an IT environment with at least 2 years experience in managing a team;
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems;
- Hands-on experience with computer networks, network administration, network installation, troubleshooting, desktop support, remote support, PC building and backup systems;
- Knowledge of MS window server 2016 and prior operating systems;
- E-mail, mobile and ADSL setup and configuration;
- Ability to effectively lead a team;
- Ability to manage an IT Infrastructure, ensuring stability, continuity and security of data, network access and backup systems by planning, organising, controlling and evaluating IT and electronic data operations;
- Display a pro-active approach in identifying problematic areas and implement strategic solutions in time;
- Preserve assets, information security and confidentiality.

SKILLS

- Effective communication;
- Valid South African driver's license;
- The ability to communicate in one or more of the official languages will be an advantage;
- Excellent personal and analytical skills, team player approach and dedication are essential;
- The ability to act in alignment with user's needs and system functionality to contribute to organisational efficiency;
- Dedicated and result orientated;
- Excellent time management skills.

QUALITIES

- Integrity;
- Ethical;
- Reliable;
- Tactful;
- Team player;
- Excellent time-management;
- Passionate;
- Assertive;
- Honest;
- Trustworthy;
- Hard-working.

UASA – The Union is an equal opportunity employer and hence subject to the provisions of the UASA Employment Equity Plan.

Applicants must please submit a letter of application as well as an up-to-date CV, indicating the position they are interested in, to Mrs. Theresa Roux, Chief Administrator Payroll & HR either by fax at 086 565 7680 or by e-mail at cv@uasa.org.za before the closing date. If you are not contacted by the UASA – The Union within two weeks after the closing date, please consider your application as unsuccessful.

CLOSING DATE FOR APPLICATIONS 8 JANUARY 2021 ON OR BEFORE 16H00